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## OFFICE OF SECURITY

## STATUS OF OVERT AND SEMI-COVERT CASES

Month of March 19 61

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING		
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg	
1. APPLICANT TYPE										
a. T/O Staff Applicants	670	442	169	14	*74	21	278	21	813	
b. Other Full Fld. Inves.	513	307	126	6	33	50	215	-	605	
Totals	1183	749	295	20	107	71	493	21	1418	
25X1X4										
	1567	538					607	-	1498	
	224	52					90	-	186	
Totals	1791	590					697	-	1684	
3. CLASSIFIED PROCUREMENT	687	217	320	0	0	0	320	-	584	
4. TECHNICAL CONTACTS	205	48	89	0	0	0	89	-	164	
5. ADMIN. SUPPORT	405	233	154	1	0	0	155	-	483	
6. MISCELLANEOUS	223	63	66	3	0	0	69	-	217	
Totals	1520	561	629	4	0	0	633	-	1448	
GRAND TOTALS	4494	1900					1823	21	4550	

\* Of these cancelled, 5 were cases presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

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Identification of Other Field Investigative Cases Received as

Shown in Table A under Item 1b

Month of March 1961

	Military Personnel -----	111
	Contract Type A -----	34
	Deferred Status -----	17
	Employee Cases -----	43
	Contractor -----	32
	Medical Staff -----	1
	GSA -----	36
	GSI -----	3
25X1A	[REDACTED] Employee -----	1
	Potential Applicants -----	2
25X1A6a	[REDACTED] -----	3
25X1C4a	Guard -----	2
25X1A2g	[REDACTED] Employee -----	1
	[REDACTED] -----	8
FOIAb3b1	Summer Employees -----	10
	[REDACTED] -----	3
	Total -----	307

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TABLE A-1

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EXPLANATION OF CHART #1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total number of Overt & Semi-Covert Cases Received in the Office of Security for security clearance consideration.

The dot-dash line represents the total number of such cases Pending.

These cases include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which

25X1X4 checks are made at the request of [REDACTED]

25X1X4 [REDACTED], and those on which checks are

made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

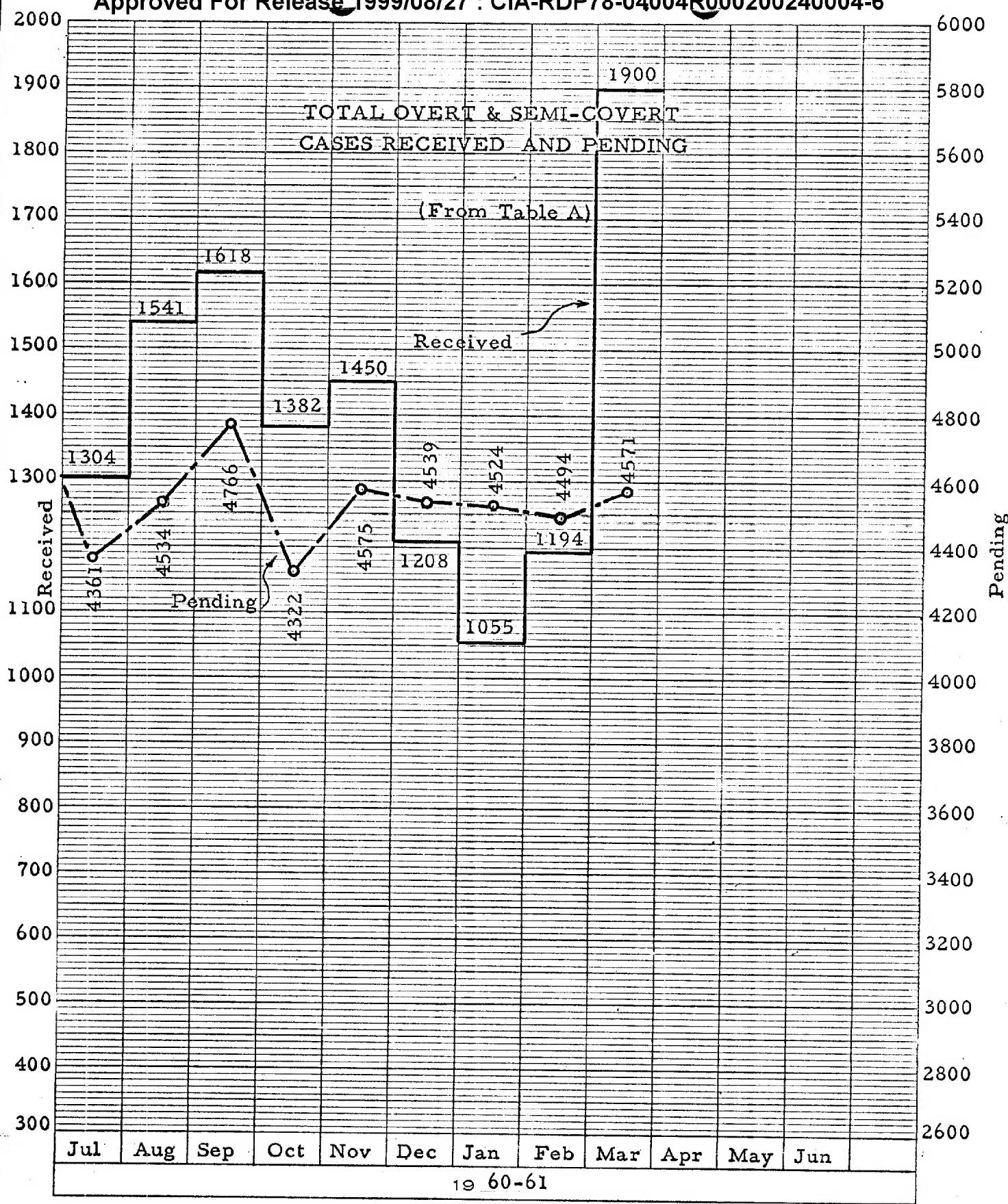
All cases received for security consideration are given National Agency Name Checks.

The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8.

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Chart #1

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EXPLANATION OF CHART #2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

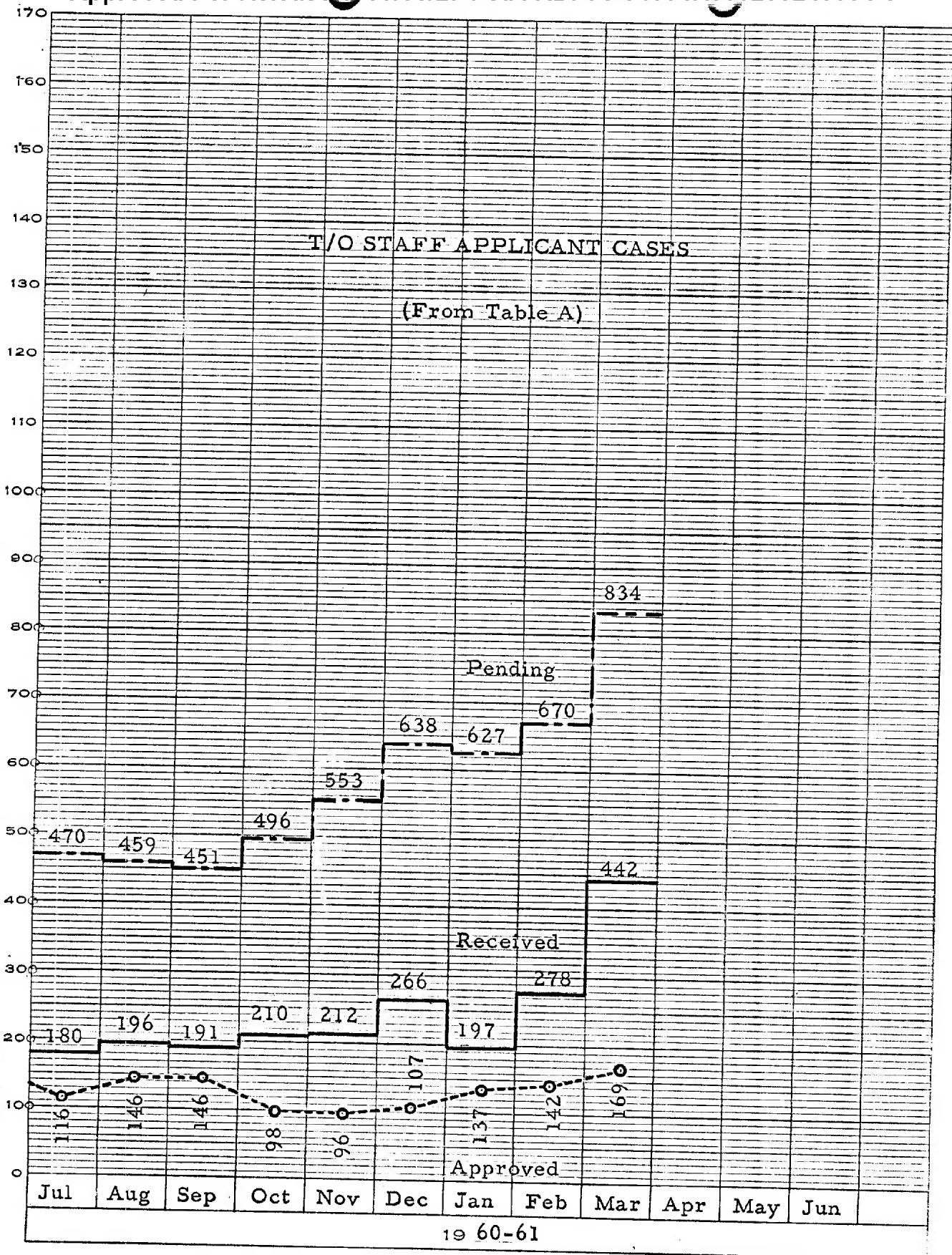
The solid line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart #1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

The dot-dash line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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Chart #2

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OFFICE OF SECURITY

RECORD OF  
MEDICAL-SECURITY-PERSONNEL  
REVIEW PANEL ACTIONS

Month of March 19 61

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	8	16	24	4	*5	4	13	11
Other	7	3	10	1	2	1	4	6
<b>TOTAL</b>	<b>15</b>	<b>19</b>	<b>34</b>	<b>5</b>	<b>7</b>	<b>5</b>	<b>17</b>	<b>17</b>

\* The 5 cases are cancelled in the monthly report under T/O staff applicants cancelled.

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## OFFICE OF SECURITY

## TIME FACTORS IN PROCESSING OVERT &amp; SEMI-COVERT CASES

Month of March 19 61

1. PROCESSING TIME (For <u>214</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days):	DAYS in INVESTIGATION	DAYS in Research & APPRaisal	TOTAL DAYS
	SRD	PSD	
	59	13 11	83

2. ANALYSIS OF PROCESSING TIME		CASES
a. Less than 30 days		31
b. 31 to 60 days		15
c. 61 to 90 days		57
d. 91 to 120 days		83
e. 121 to 150 days		27
f. over 150 days		1

3. CASES PENDING OVER 90 DAYS		STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular	
	18	106	
	Total	18	106

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EXPLANATION OF CHART #3

PROCESSING TIME OF "APPLICANT TYPE" CASES

This Chart reflects statistics in Table C.

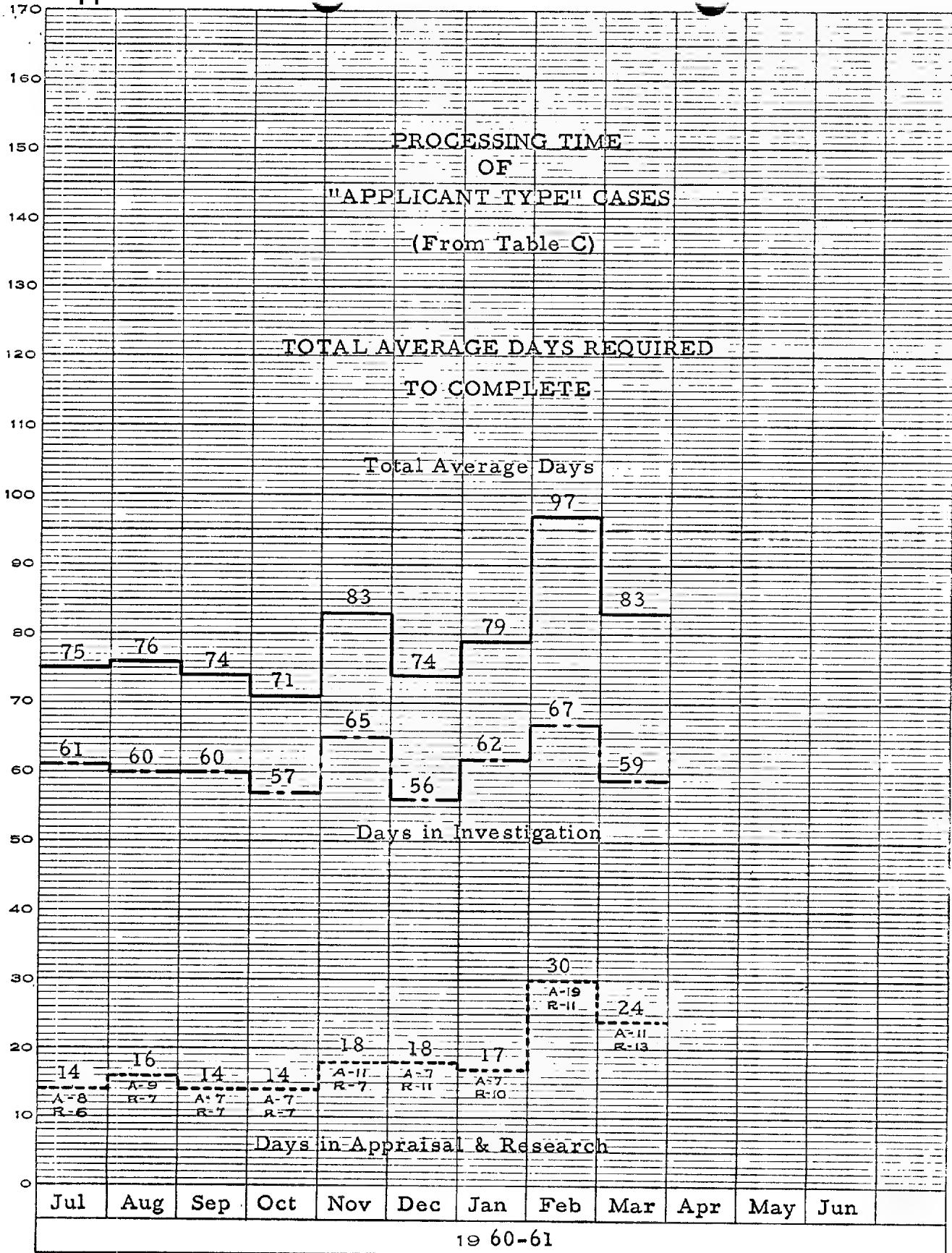
The three graphs as labeled are self-explanatory.

In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration of these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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Chart #3

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EXPLANATION OF CHART #4

APPLICANT TYPE CASES PENDING OVER 90 DAYS

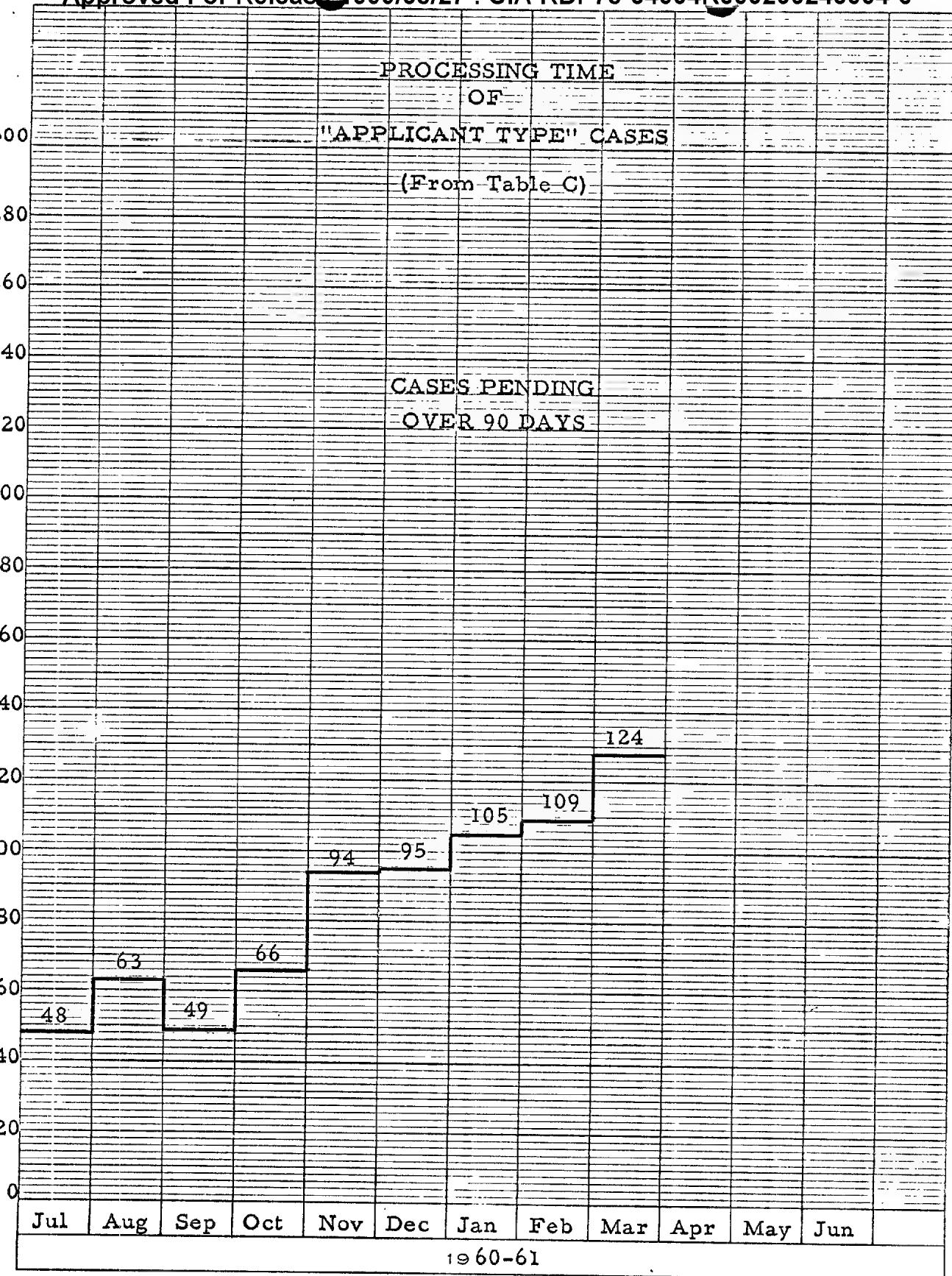
This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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Chart #4

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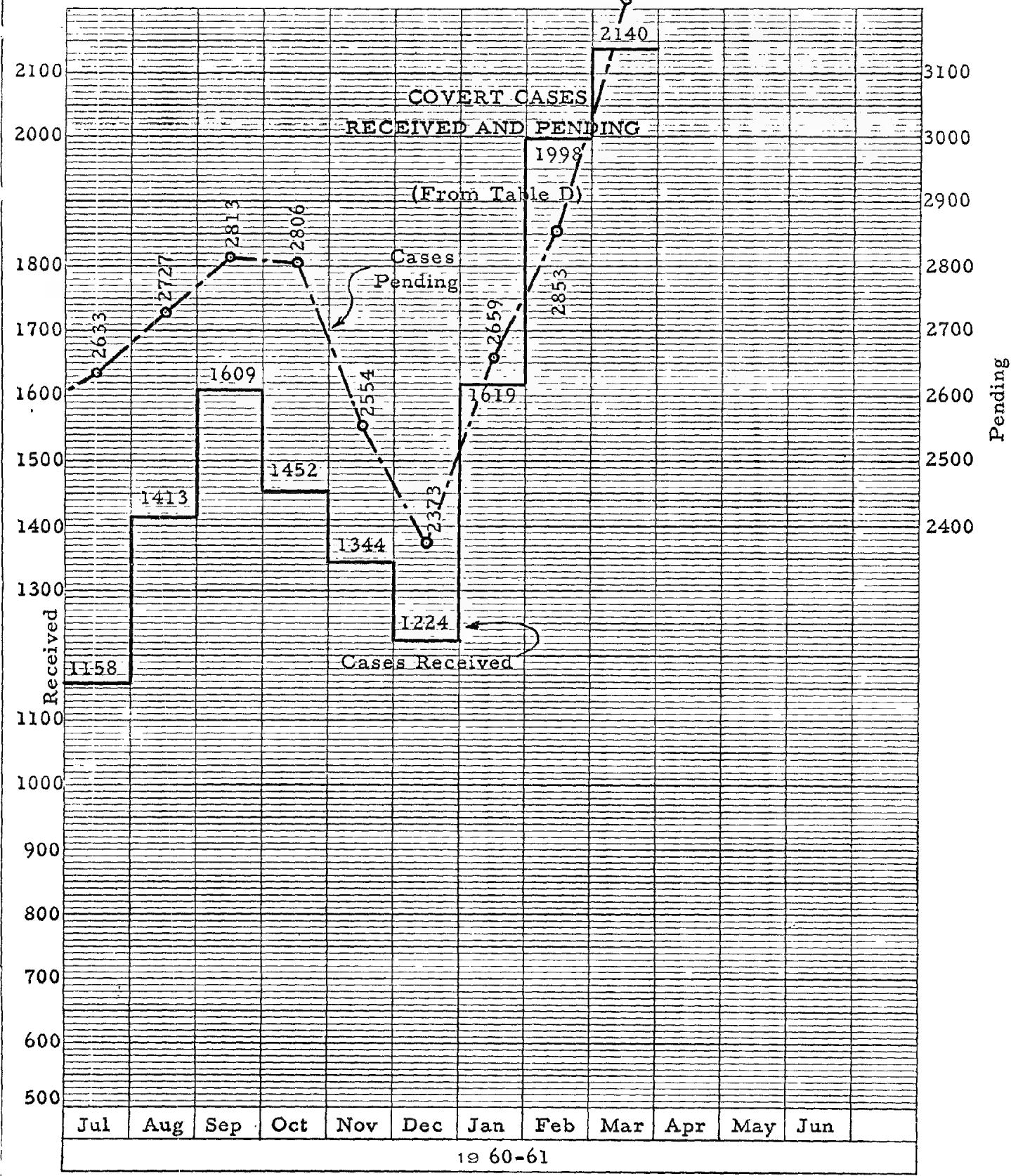


Chart #5

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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of March 1961

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End Of Month
Overt and Serni-Covert	1027	920	531	1416
Covert	1602	684	509	1777
TOTAL	2629	1604	1040	3193

TABLE E

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EXPLANATION OF CHART #7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

The solid line graph represents the Total number of Overt & Semi-Covert and Covert Cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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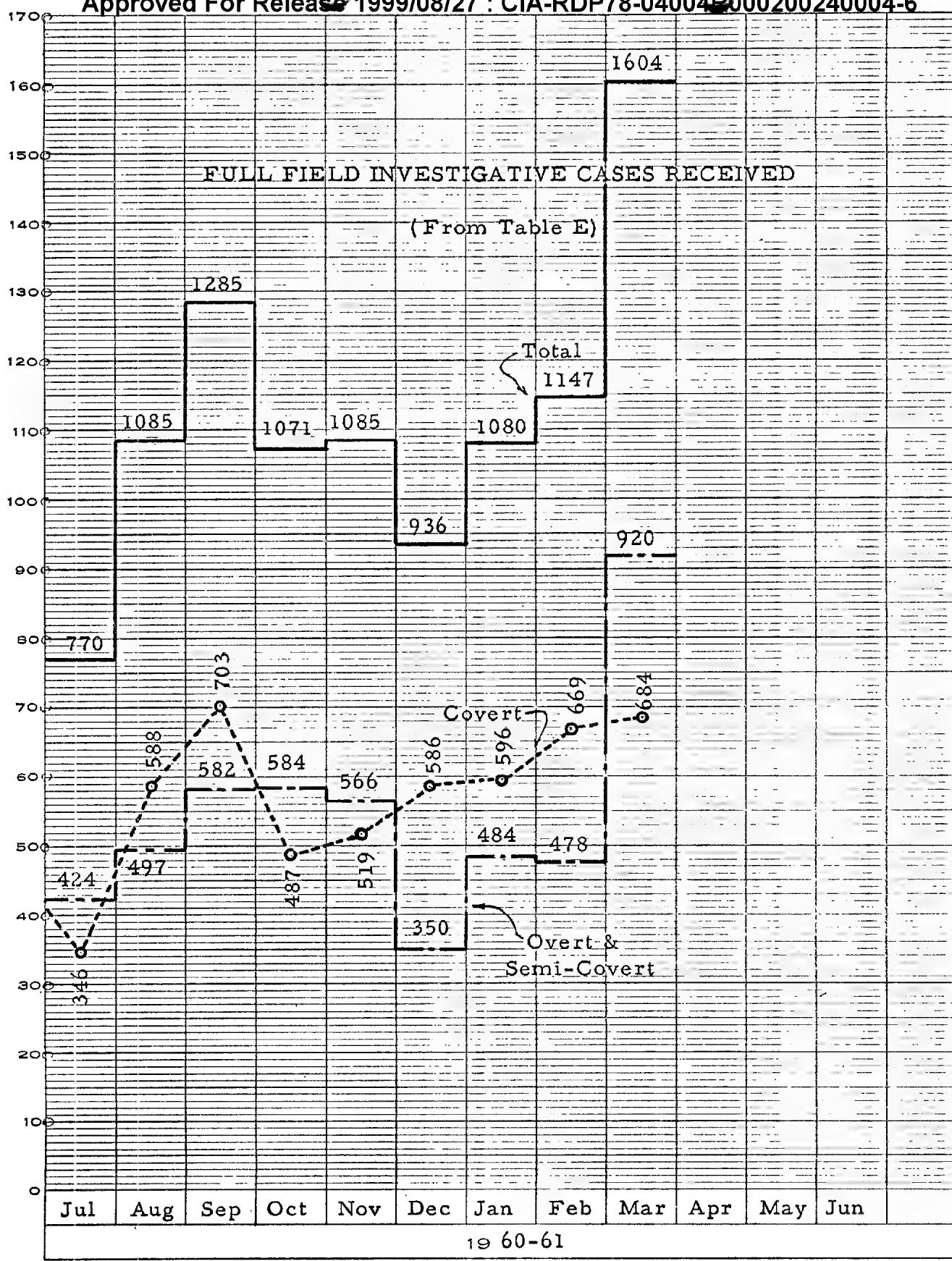


Chart #7

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EXPLANATION OF CHART #8

FULL FIELD INVESTIGATIONS PENDING

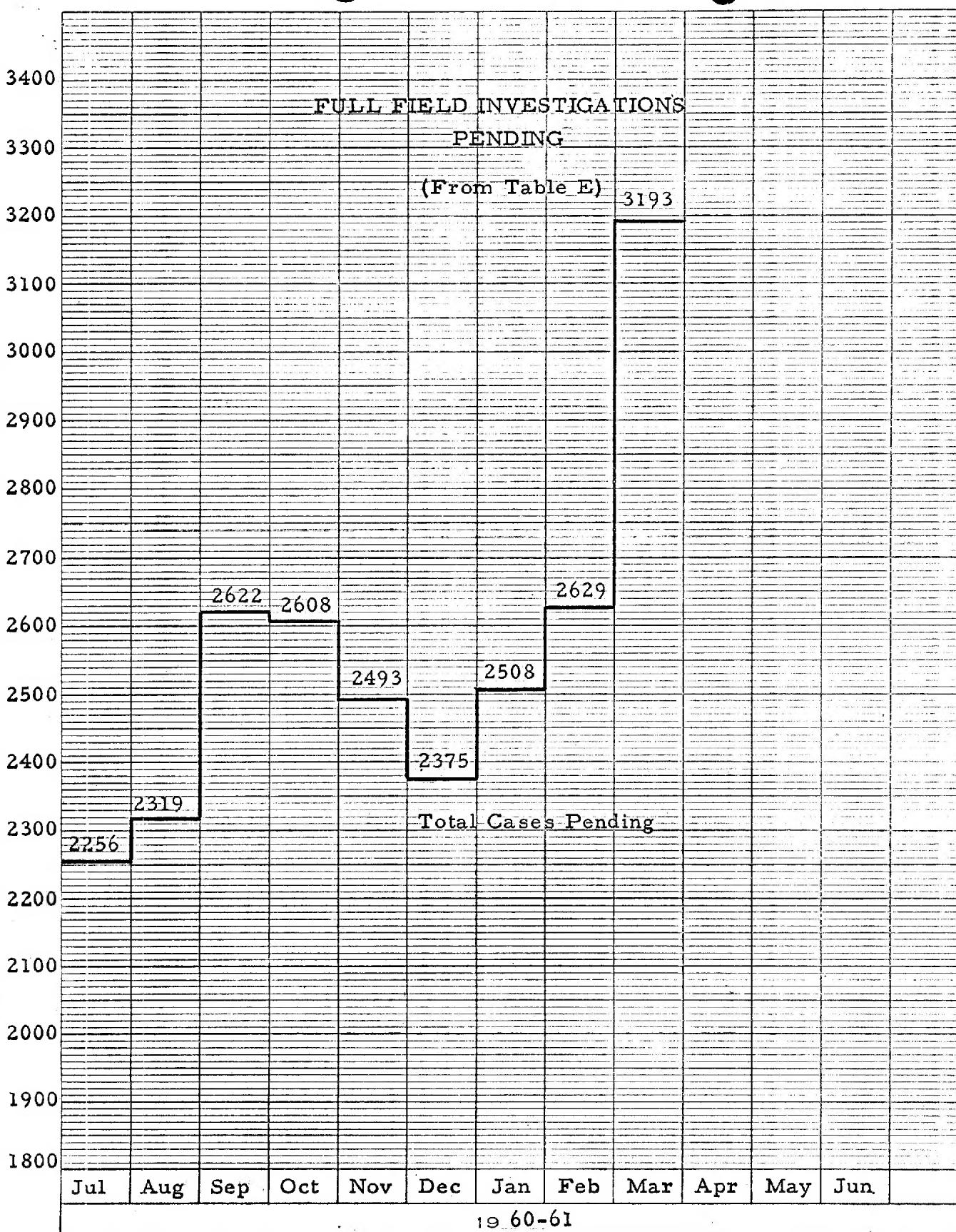
This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field Pending Full Field Investigations. It reflects the backlog of investigative cases.

Covert Operational Support cases are not included in these statistics.

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Chart #8

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CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of March 1961

ACTIVITY	ACTIONS	
1. Requests for CIA record checks received from other agencies		4182
2. Security files reviewed in response to other agency requests		242
(Requests pending over 10 days <u>83</u> )		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		282
4. Employees' transfer and reassignment actions reviewed		537
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	110
6. Private travel	0	25
7. Manuscripts, speeches, books, etc.	0	34
(Total pages reviewed <u>1476</u> )		
8. Liaison contacts	16	1082
9. Miscellaneous outside activities	1	468

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